VEHICLE LOG BOOK

Vehicle Registration No	**Week ending:**	Mileage:

Weekly checks:

Tyres	**Break fluid**	**Washer fluid**	**Coolant**	**Horn**	**Steering**	**Lights**	**Oil**
Body work	**Seat belts**	**Fire extinguisher**	**Warning triangle**	**Hi-Viz vest/gloves**	**Transport handbook**	**First aid box**	**Torch/knife**
Clamping system	**Wipers**	**Kneeling mat**	**Wheels**	**Lift / Lift handbook**	**Spare wheel, brace, jack**	**Tow rope, ice scraper**	**Mirrors**

Carried out by:
If any of these items, or others that are not listed, require attention or are missing, then advise your supervisor.

Wheelchair passenger lift: (manually operate once per month) Operated by:

Diesel input:	Date:	Litres:	Driver:	Date:	Litres:	Driver:
	Date:	Litres:	Driver:	Date:	Litres:	Driver:

Journey records:

Date:	From:	To:	Passengers:	Mileage reading: Start	Finish	Purpose of journey:	Driver:
				Time	Time		
				Time	Time		
				Time	Time		
				Time	Time		
				Time	Time		
				Time	Time		
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COMMENTS: