Vehicle Log Book

Sample

CHESHIRE IRELAND *learning through listening*

Vehicle Registration No	**Week ending:**	Mileage:

Daily Checks: **Weekly checks:**

Tyres/ wheels	**M**	**T**	**W**	**T**	**F**	**S**	**S**	**Break fluid**	**Steering**	**Clamping system**	**Body work**	**Hi-Viz vest/gloves**	**Lift / Ramp handbook**	**Camera**	**Tax/Insurance**
														√	√
Wipers								**Coolant**	**Horn**	**Warning triangle**	**Washer fluid**	**Transport handbook**	**Fire extinguisher**	**Torch/knife**	**Vehicle leaks**
														√	X
Lights								**Seat belts**	**Oil**	**Kneeling mat**	**First aid box**	**Spare wheel, brace, jack**	**Tow rope, ice scraper**	**Mirrors**	**Pressure gauge**
														√	√

Carried out by: **Peter Doyle**

If any of these items, or others that are not listed, require attention then advise your supervisor.

Wheelchair passenger lift: (manually operate once per month) √ Operated by: **Peter Doyle**

Diesel input:	Date:	Litres:	Driver:	Date:	Litres:	Driver:
	Date:	Litres:	Driver:	Date:	Litres:	Driver:

Journey records:

Date:	From:	To:	Passengers:	Mileage reading: Start	Finish	Purpose of journey:	Driver:

COMMENTS: